

Creating a New Parent Account For SAUSD Aeries Parent Portal

Before starting, you will need the following information:

- 1. Student Permanent ID Number
- 2. Primary Telephone number (as recorded with the school)
- 3. Verification Code
- 4. Personal email account

You cannot create an account without <u>all 4 of these items</u>.

Run this Aeries Query to find this data: LIST STU STU.NM ID TL VPC

Create a New Account

Open your internet browser and type in http://www.sausd.us/parentportal

There is a link for the Aeries Parent Portal on your child's school Website.

Step 2: Enter Account Information

Click on Create New Account

Step 1: Select the Account

Olick Parent button 2 Click Next>>

Aeries
Student Information System
NEXT Forgot Password? Create New Account
Get the Aeries Mobile Portal App!
GET IT ON App Store



• Type your email address Return to Login Page Re-type your email address Step 2 Account Information • Type a password Please Enter The Following Information About Yourself The password needs to be at Email Address: johndoe@gmail.com least 6 characters long Verify Email Address: johndoe@gmail.com Re-type this password
 Password: G Click Next>> Write down your password here Retype Password: •••••• A verification email will be sent to your email address from: AeriesReporting@sausd.us Before continuing, please add this email address to your contacts or safe Step 3: Confirm With Your Email senders list, to ensure you receive this email. Previous Do <u>NOT</u> click Next>> << Previous Return to Login Page Step 3 **Email Verification** A verification email has been sent to your email address from <u>AeriesReporting@sausd.us</u> Click the Confirm link provided in the email or copy and paste the Email Code into the field below Email Code:

Open your email program in another window, and open the message from AeriesReporting@sausd.us. In this message, please click on the Confirm This Email Address link.

Previous

Next

Next, you will see a verification window. Click on <u>Return to Login Page</u> to go to the Aeries Login screen.



Step 4: Verification

- Enter your email address
- Enter the password you created earlier
- Click Log In

You will then see the student verification screen below.

Enter the 6-digit student ID number	Step 1 Student Verification				
 Enter your 10 digit <u>primary</u>	Please Enter The Following Information About Your Student				
<u>telephone number</u>	Student Permanent ID Number:				
Example: 7145551234	Student Home Telephone Number: 2				
Senter the Verification Code	Verification Code: 3				
Click Next>>	Previous Next				

Step 5: Contact Verification

You will see a list of your child's contacts. Click the button by your name. Click Next>>>

Step 6: Registration is Complete

Click on the various tabs at the top of the page to view your students information

Home	Student Info	Attendance	Grade	es	Medical	Test Scores	Change Student
Click on	<u>Test Scores</u> tal	C		T		Channel Objections	
Click on	State Test Sco	re		Tes	t Scores	Change Student	
				Test Details			
				State Test Scores Reports			
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